



Spelthorne Borough Council Cabinet Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	Cllr.harvey@spelthorne.gov.uk
Cllr A.C. Harman	Deputy Leader	Cllr.harman@spelthorne.gov.uk
Cllr. M.M. Attewell	Community Wellbeing	Cllr.attewell@spelthorne.gov.uk
Cllr C. Barnard	Corporate Management	Cllr.barnard@spelthorne.gov.uk
Cllr N. Gething	Planning and Economic Development	Cllr.gething@spelthorne.gov.uk
Cllr A.J. Mitchell	Environment and Compliance	Cllr.mitchell@spelthorne.gov.uk
Cllr J.M. Pinkerton OBE	Housing	Cllr.pinkertonj@spelthorne.gov.uk
Cllr H.R. Williams	Finance and Customer Services	Cllr.williams@spelthorne.gov.uk

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Greg Halliwell, at the Council offices on 01784 446267 or e-mail g.halliwell@spelthorne.gov.uk

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Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions for 1 April 2016 to 31 July 2016

Date of decision and decision maker	Matter for consideration	Why is this a Key Decision?	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 7 Apr 2016	Acquisition of property(ies) in the Borough To agree the acquisition of properties in the borough for service provision.	It is likely to result in the Council incurring expenditure above or making savings of up to £100,000	Part public/part private	Heather Morgan, Regeneration Manager Leader of the Council
Cabinet 27 Apr 2016 Council 28 Apr 2016	Review of Waste Services and Vehicle Procurement To agree the recommendations on service changes to allow procurement of vehicles for collection of rubbish and recycling.	It is likely to result in the Council incurring expenditure above or making savings of up to £100,000	Public	Sandy Muirhead, Head of Environment Services Portfolio Holder for Environment and Compliance Councillor Tony Mitchell
Cabinet 27 Apr 2016	Health and Wellbeing Strategy 2016-2019 To adopt a Health and Wellbeing Strategy for Spelthorne.	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Community and Wellbeing
Cabinet 27 Apr 2016	Landlord Rent Guarantee Scheme	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Deborah Ashman, (Joint) Head of Housing and Independent Living Portfolio Holder for Housing
Cabinet 27 Apr 2016 Council 28 Apr 2016	Review of the Constitution 2015 To consider the annual review of the Council's Constitution.	This is not a Key Decision	Public	Michael Graham, Head of Corporate Governance Leader of the Council

Date of decision and decision maker	Matter for consideration	Why is this a Key Decision?	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 27 Apr 2016 Council 28 Apr 2016	Review of Members' Allowances	This is not a Key Decision	Public	Gillian Hobbs, Committee Manager Greg Halliwell, Principal Committee Manager Portfolio Holder for Finance and Customer Services
Cabinet 27 Apr 2016 Council 28 Apr 2016	Amendment to Pay Policy Statement	This is not a Key Decision	Public	Debbie O'Sullivan Portfolio Holder for Corporate Management
Cabinet 27 Apr 2016	Recommendation from Audit Committee on Corporate Risk Management	This is not a Key Decision	Public	Samuel Nicholls, Committee Manager Portfolio Holder for Finance and Customer Services
Cabinet 22 Jun 2016 Council 21 Jul 2016	Corporate Plan To recommend to Council the adoption of the Corporate Plan for 2016-2019.	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 22 Jun 2016	Contaminated Land Strategy To agree the Strategy subject to consultation with statutory bodies.	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Tracey Willmott-French, Senior Environmental Health Manager Portfolio Holder for Environment and Compliance
Cabinet 22 Jun 2016	Shepperton Site Options	This is not a Key Decision	Public	Dave Phillips, (Joint) Head of Asset Management Portfolio Holder for Planning and Economic Development
Cabinet 22 Jun 2016	Caravan Site Fee Policy To agree a policy for charging fees to caravan sites under the Mobile Homes Act 2013.	This is not a Key Decision	Public	Tracey Willmott-French, Senior Environmental Health Manager Portfolio Holder for Environment and Compliance

Date of decision and decision maker	Matter for consideration	Why is this a Key Decision?	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 22 Jun 2016	Council Tax and Business Rates write-offs	This is not a Key Decision	Public	Linda Norman, Head of Customer Services Portfolio Holder for Finance and Customer Services
Cabinet 22 Jun 2016	Business Improvement District (BID)	This is not a Key Decision	Public	Keith McGroary, Community Safety and Economic Development Manager Portfolio Holder for Planning and Economic Development
Cabinet 20 Jul 2016	Proposals for devolution - Three Southern Counties Governance arrangements	It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Sandy Muirhead, Head of Environment Services Leader of the Council